



Woodrow Wilson Bridge Corridor Lane Closure Policy

Table of Contents

Section-1	Overview of WWB Corridor Lane Closure Policy
	a. Overview
	b. Process
Section-2	WWB Corridor Lane Closure Process
Section-3	WWB Corridor Lane Closure Restrictions
Section-4	WWB Corridor Lane Closure Holidays
Section-5	WWB Corridor Lane Closure Information
Section-6	WWB Corridor Lane Closure Contact List
Attachment-1	Lane/Shoulder Closure Request Form
Attachment-2	MD SHA/VDOT Temporary Lane or Shoulder Closure Schedule

Section-1 OVERVIEW OF THE WWB CORRIDOR LANE CLOSURE POLICY

Overview:

1. To standardize the process for identifying the location, date and time of all lane closures and work zones on all interstate, primary and certain secondary roads within the Woodrow Wilson Bridge construction zones.
2. To notify the appropriate public safety organizations of the lane closures and work zones' effective time period.
3. To facilitate interagency coordination within the WWB corridor regarding lane closures to avoid undue impact to the motorist.

Process:

1. Contractors shall submit a lane and shoulder closure request for approval in accordance with the advance notification requirements for the type of the lane closure requested. Information should consist of location, date and time, nature of work, lanes to be closed, ramp closures, field point of contact and detours. The Contractor will be required to use the PCC Lane/Shoulder Request form, which will be provided by the PCC. If required, the contractor will submit additional MOT information.
2. PCC personnel will review the lane closure request submitted by the contractor for hour of work requirements, conflicting closures within the WWB Corridor, and validating Traffic Operations and incident management impact. Once reviewed it will be recommended for approval or disapproval to the VDOT Assistant Resident Engineer and MD SHA Assistant District Engineer.
3. The respective VDOT and MD SHA representatives will review the recommendations, and will either approve the submittal or return it to the contractor, through the PCC for resubmission.
4. Lane closure approval/disapproval will be made within 3 business days of receipt of request from PCC. Acceptance of the time slot for lane closure will base first upon the approved Construction Project Management (CPM) schedule and then in the order in which the request is received.
5. PCC Public Affairs will disseminate lane closure information to appropriate media, outreach, trucking associations, metro networks and community service agencies.

Section-2 WWB CORRIDOR LANE CLOSURE PROCESS

1. Lane Closure Types

- A. **Type 1-** A lane closure that would have a significant impact on traffic, such as stopping traffic completely, closing 2 or more lanes, closing an exit or entrance ramp at freeway interchanges or changing traffic patterns. This type of closure would require extensive media and stakeholders notification effort and coordination among various local and state agencies
- B. **Type 2** – A lane closure that would have minor or no impact on the flow of traffic, such as closing one lane on 4-lane freeway during off-peak hours.
- C. **Type 3** – A lane closure that would close a shoulder (right or left) on a freeway or ramp.

2. Advance Notification Requirements

Lane Closure Type	Minimum Advance Notice	Maximum Advance Notice
1	10 Days	21 Days
2	5 Days	14 Days
3	3 Days	14 Days

3. Advance Notification Limits

We should impose a restriction on the contractors to limit the number of days they can submit a lane closure in advance of the date for the proposed work. This would eliminate the possibility of a “blanket” lane closure requests being submitted for a specific area.

4. State Police Support

At times, there is a need to have state troopers within the construction work zone to provide additional safety to the construction workers and traveling public. To consistently obtain State Troopers when needed, we are required to give them a minimum of 5 days’ advance notice. We are also required to notify State Police of any cancellation at least 24 hours to avoid additional charges.

5. Lane Closure Request

- A. The contractor will submit a request for a lane closure to the PCC IM/CM Coordinator.
- B. The request for a lane closure will be submitted in accordance with the advance notification requirements for the type of the lane closure requested.
- C. The lane/shoulder closure request shall be submitted on a Lane Closure Request Form provided by the PCC and shall be submitted electronically or faxed.

6. Review of Lane Closure Request

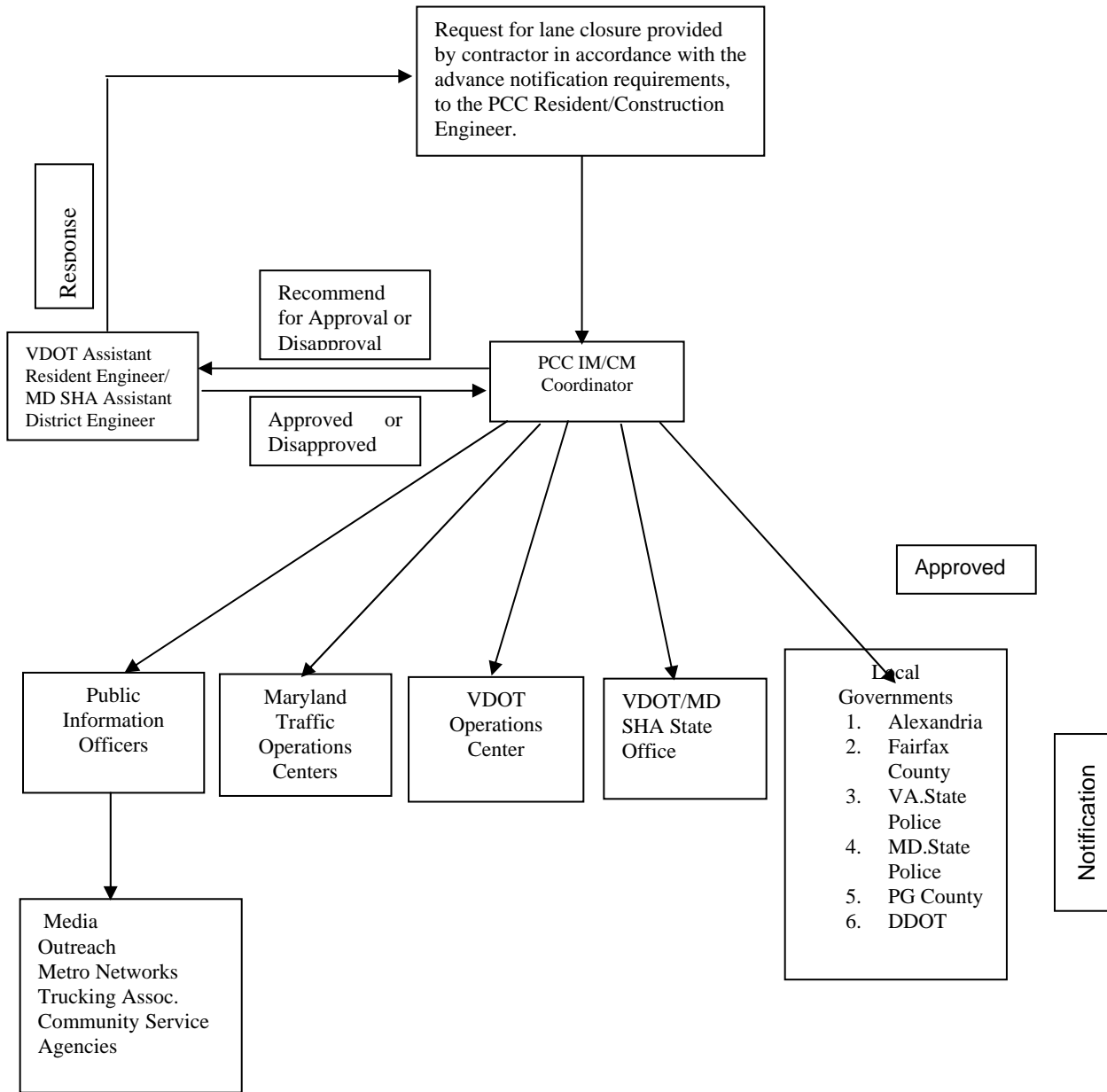
- A. PCC project personnel will review for hours of work requirement.
- B. PCC IM/CM personnel will review for conflicting closures or special events that may occur during the same time or location, traffic operations and incident management.
- C. Project level
 - 1. Verify Work Restrictions
 - 2. Review proposed closure against contract MOT plans
 - 3. Coordinate proposed closures with Project Traffic Engineering

7. Notification Of Lane Closures

- A. Department of Transportation
 - 1. Virginia DOT
 - 2. VDOT-Smart Traffic Center
 - 3. Maryland SHA
 - 4. MD SHA-CHART
 - 5. MD SHA-Traffic Operations Center-3
- B. PCC Public Affairs
- C. City, County & State Agencies

1. Police
 - a. City of Alexandria
 - b. Virginia State
 - c. Fairfax County, VA.
 - d. National Park Service (Dept. of Interior)
 - e. Maryland State
 - f. Prince Georges County, Md.
 - g. D.C. Metro
 - h. WMATA
 2. Fire & Rescue
 - a. City of Alexandria
 - b. Fairfax County, VA.
 - c. D.C. Metro
 - d. Prince Georges County, Md.
 3. Schools
 4. Post Office
 5. I-95 Corridor Coalition
 6. Metro Networks
 7. Trucking Associations
- C. WWB Web Site

Lane Closure Approval & Notification Flowchart



SECTION-3 WWB CORRIDOR LANE CLOSURE RESTRICTIONS

1. Lane closure request will be submitted in accordance with the advance notification requirements with an approved MOT of proposed work zone.
2. Lane closure request shall include any pertinent information or Traffic Control Plans if required.
3. Lane closures or traffic restrictions will not be permitted on Saturdays, Sundays and holidays from noon the day before holiday until noon the day after the holiday unless otherwise approved by the Engineer.
4. When holiday falls on a Friday, lane closures are not permitted from noon Thursday to noon Monday.
5. When a holiday falls on a Monday, lane closures are not permitted from noon Friday to noon Tuesday.
6. Lane closures are not permitted on the Washington Redskins game day or other special events as specified by the Engineer.
7. In case of emergency or accidents, the construction access lanes on the shoulder within the project or lane closure limits (Outer Loop Express) must be available for emergency vehicles.
8. A shoulder cutout area should be deployed for every continuous ¼-mile of shoulder closure to provide a place for disable vehicles, nominally a10 feet by 200 feet in size.
9. The contractor shall submit for approval 30 days in advance of any requested lane closure that will deviate from the MOT provided in the construction contract.
10. The PCC inspectors shall call VDOT/MD SHA Traffic Operations Centers as they start to setup the lane closure and once they have completely picked up the closure.
11. The Engineer has the right to modify, adjust or remove lane closures based upon traffic conditions as stated in the contract specification.
12. The PCC inspector shall notify Maryland and/or Virginia State Police, VDOT Smart Traffic Center and MD SHA CHART State Operation Center in the event of a lane closure is cancelled.

SECTION-4 WWB CORRIDOR LANE CLOSURE HOLIDAYS

2006 HOLDIAY SCHEDULE

HOLIDAY	DATE	DAY
New Year's Day	January 2, 2006	Monday
Martin Luther King Day	January 16, 2006	Monday
President's Day	February 20, 2006	Monday
Easter Sunday	April 16,2006	Sunday
Memorial Day	May 29, 2006	Monday
Independence Day	July 4, 2006	Wednesday
Labor Day	September 4, 2006	Monday
Columbus Day	October 9, 2006	Monday
Veterans Day	November 11, 2006	Saturday
Thanksgiving Day	November 23, 2006	Thursday
Day after Thanksgiving	November 24, 2005	Friday
Christmas Day	December 25, 2005	Monday

This calendar or schedule of Holidays therein will be updated each year.

SECTION-5 WWB COORIDOR LANE CLOSURE INFORMATION

The following information will be required when submitting a lane closure for approval:

1. Location: Highway number designation
2. Project Number:
3. Direction: West/East or North/South
4. Lane Closure Type: 1, 2 or 3
5. Duration: Date/time
6. Limits: From to where
7. Nature of work: boring, roto-milling or asphalt overlay, etc. (use plain English for description)
8. Number of lanes on roadway
9. Lanes/Shoulders to be closed: (specify left, right, middle, left middle, right middle or shoulder)
10. Ramp location to be closed
11. Point of contact: (Field Inspector)
12. Inspector's telephone number:
13. Any detours required
14. Notes: Any other pertinent information that may be needed to facilitate in clarifying closures
15. State Police request: Yes or No
16. No. Of troopers requested:
17. PCC review signature:
18. PCC recommendation: approved or disapproved
19. VDOT/MD SHA Approval signature:

SECTION-6 WWB CORRIDOR LANE CLOSURE CONTACT LIST

1. VDOT Smart Traffic Center
 - a. Ling Li
Office: 703-383-2621
Email: Ling.Li@VDOT.Virginia.gov
 - b. Pete Todd
Email: todd_pn@vdot.Vdot.Virginia.gov
 - c. Chris Landis
Email: Christopher.Landis@Vdot.Virginia.gov
 - c. Smart Traffic Center
Office: (703) 383-2517

2. Maryland SHA District 3
 - a. TOC-3
Fax: (301) 474-0539
Office: (301) 345-7130
 - b. District Lane Closure
Fax: (301) 513-7490

4. Maryland Traffic Operations Center-Chart
 - a. Alvin Marques
Office: 410-582-5677
Fax: 410-582-9853
Email: amarques@sha.state.md.us

5. Local Governments-Virginia
 - a. City of Alexandria
Emily Baker
Office: 703-838-4327
Fax: 703-838-6438
Email: emily.baker@ci.alexandria.va.us

6. Media and Public Affairs
 - a. John Undeland
Office: (703) 329-3770
Pager: 703-214-4135
Fax: (703) 329-3741
Email: undelandj@wwbgec.com

- b. Michelle Holland
 - Office: (703) 329-0300
 - Fax: (703) 329-3741
 - Email: hollandm@wwbgec.com
7. City /County Police Departments
- a. City of Alexandria
 - Louis Pellegrino
 - Office: (703) 838-3868
 - Email: Paul.story@ci.alexandria.va.us
 - b. Fairfax County Fire/Police Dept.
 - Office: (703) 280-0558
 - Fax: (703) 280-0623
 - Email: bob.loftin@co.fairfax.va.us
 - Captian Walsh
 - Email: james.walsh@co.fairfax.va.us
 - c. D.C. Public Works
 - 1. Frank Pacifico
 - Email: frank.pacifico@dc.gov
 - 2. James Austrich
 - Email: james.austrich@dc.gov
8. State Police
- a. Virginia State
 - 1. Contact: Lt. Gary Jenkins
 - Office: (703) 323-4512
 - Fax: (703) 323-4565
 - 2. Contact: 1st Sgt. John Morykon
 - Office: (703) 921-5194
 - Email: fsqt48@vsp.state.va.us
 - 3. Communications Office After Hours
 - Office: (703) 323-4507
 - b. Maryland State
 - 1. Contact: Duty Officer
 - Fax: (301) 735-1693
9. City Fire Departments
- a. City of Alexandria
 - 1. Contact: Joe Hoffmaster
 - Fax: (703) 751-2359
 - Email: joe.hoffmaster@ci.alexandria.va.us

2. Contact: Chet Helms
Fax: (703) 751-2359
Email: chet.helms@ci.alexandria.va.us
3. Contact: Thomas Rohrer
Fax: (703) 751-2359
Email: thomas.rohrer@ci.alexandria.va.us
4. Contact: Jeanne Rexroad
Fax: (703) 838-4238
Email: jeanne.rexroad@ci.alexandria.va.us
5. Contact: Michael Keske
Fax: (703) 838-4238
Email: michael.keske@ci.alexandria.va.us
6. Contact: Nel Hanson
Fax: (703) 838-4238
Email: nel.hanson@ci.alexandria.va.us
7. Contact: Sandy Flynn
Fax: (703) 838-4238
Email: sandy.flynn@ci.alexandria.va.us
8. Contact: Thomas Harrell
Fax: (703) 838-5093
Email: thomas.harrell@ci.alexandria.va.us
9. Contact: Aubrey Schultz
Fax: (703) 838-6321
Email: aubrey.shultz@ci.alexandria.va.us
10. Contact: Kip Anderson
Fax: (703) 838-6321
Email: kip.anderson@ci.alexandria.va.us
11. Contact: Michael Farri
Fax: (703) 838-6321
Email: michael.farri@ci.alexandria.va.us
12. Contact: Daniel Taylor
Fax: (703) 838-6354
Email: daniel.taylor@ci.alexandria.va.us

13. Contact: Joseph Warner
Fax: (703) 838-6354
Email: joseph.warner@ci.alexandria.va.us
14. Contact: Michael Beckett
Fax: (703) 838-6354
Email: michael.beckett@ci.alexandria.va.us
15. Contact: Dwayne Bonnett
Fax: (703) 838.6389
Email: dwayne.bonnette@ci.alexandria.va.us
16. Contact: Michael Brown
Fax: (703) 838.6389
Email: michael.brown@ci.alexandria.va.us
17. Contact: Steven Rouser
Fax: (703) 838.6389
Email: steven.rouser@ci.alexandria.va.us
18. Contact: Donovan Upchurch
Fax: (703) 370-1488
Email: donovan.upchurch@ci.alexandria.va.us
19. Contact: Duane McMaster
Fax: (703) 370-1488
Email: duane.mcmaster@ci.alexandria.va.us
20. Contact: John Locke
Fax: (703) 370-1488
Email: john.locke@ci.alexandria.va.us
21. Contact: Christopher Leischner
Fax: (703) 838-0157
Email: christopher.leischner@ci.alexandria.va.us

b. Prince George County Fire Dept.

1. Contact: Capt. William Bud
Emergency Operations Command
Office: (301) 883-5210
Fax: (301) 925-6595

11. Other Agencies

a. Trucking Association

1. VA Trucking
Contact: Dale Bennet
Fax: (804) 358-1374
2. Maryland Motor Truck Association
Contract: Walter Thompson
Fax: (410) 644-2537
Email: mdtk@mmtanet.com
3. American Trucking Association
Contact: Mike Russell
Fax: (703) 684-4326
Email: mrussell@trucking.org

b. Metro Networks

1. James Hawk
Pager: (301) 628-2600
Fax: (301) 628-2616
Email: jameshawk@hotmail.com
2. Jim Russ
Pager: (301) 628-2605
Fax: (301) 628-2616
Email: jim_russ@metronetworks.com
3. Kevin Loftis
Clear Channel Communications
Email: kevinloftus@clearchannel.com

12. PCC

1. IM/CM Coordinator
Marcelino Romero
Office: (703) 960-0146
Cell: (571) 237-3682
Fax: (703) 960-9504
Email: romerom@wwbgec.com
2. Ken Macdonald
Email: MacdonaldK@wwbgec.com
3. Glen Evans
Email: evansg@wwbgec.com

4. Mike Bonin
Email: boninm@wwbgec.com
5. Jim Ruddell
Email: ruddellj@wwbgec.com
9. Norine Walker
Email: walkern@wwbgec.com
10. John Arnoux
Email: arnouxj@wwbgec.com
11. Ed Keiter
Email: keitere@wwbgec.com
12. Scott Crumley
Email: crumleys@wwbgec.com
13. Carlton McVeigh
Office: (703) 960-0146, ext-240
Cell: (703) 932-4783
Email: McVeighC@wwbgec.com

VDOT-PCC

1. Jalal Masumi
Email: masumi_sj@vdot.state.va.us
2. Alex Naghdi
Email: naghdi_am@vdot.state.va.us

MD SHA-PCC

1. Paul Gudelski
Email: gudelskip@wwbgec.com
2. Frank Flynn
Email: fflynn@sha.state.md.us



WWB CORRIDOR LANE/SHOULDER CLOSURE REQUEST FORM

PCC FAX: (703) 960-9504

VDOT FAX: (703) 960-9504

MD SHA FAX: (301) 749-8802

Date of Request: _____

Highway: _____ Project No: _____

Direction: _____ Lane Closure Type: _____

Date(s) Scheduled: _____ Time: _____ To: _____

.....
Nature
Of Work: _____

Limits: _____

Existing Lanes: _____ Lanes/Shoulder Closed: _____

Ramps
Closed: _____

Inspector: _____

Inspector's
Telephone number: _____

Detour: _____

Notes: _____

State Police Request: Yes No No. Of Troopers: _____

.....
PCC Review: _____ Date: _____

PCC Recommends: Approval Disapproval of Request

Construction (VDOT/MD SHA) Approval: _____ Date: _____



MD SHA Temporary Lane or Shoulder Closure Schedule for MA-2 & 3 Contract			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-295	0 lanes – 0 shoulders	Mon - Fri	5 AM – 9 AM
	0 lanes – 0 shoulders	Mon - Fri	3 PM – 9 PM
	1 lane - 1 shoulder	Mon - Fri	9 AM – 3 PM
	1 lane – 1 shoulder	Mon - Fri	9 PM – 5 AM
I-95/I-495 from MD 210 to I-95/I-495 Bridge over Ramp B	0 lanes – 0 shoulders	Mon - Fri	5 AM – 9 AM
	0 lanes – 0 shoulders	Mon - Fri	3 PM – 7 PM
	1 lane - 1 shoulder	Mon - Fri	9 AM – 3 PM
	1 lane – 1 shoulder	Mon - Fri	7 PM – 5 AM
	2 lanes – 1 shoulder	Mon - Fri	10 PM – 4 AM
I-95/I-495 from I-95/I-495 Bridge over Ramp B to VA State Line	0 lanes – 0 shoulders	Mon – Fri	5 AM – 10 PM
	1 lane – 1 shoulder	Mon - Fri	10 PM – 5 AM

MD SHA Temporary Lane or Shoulder Closure Schedule for MB-1/2 Contract			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-295	0 lanes – 0 shoulders	Mon - Fri	5 AM – 9 AM
	0 lanes – 0 shoulders	Mon - Fri	3 PM – 9 PM
	1 lane - 1 shoulder	Mon - Fri	9 AM – 3 PM
	1 lane – 1 shoulder	Mon - Fri	9 PM – 5 AM
I-95/I-495 from MD 210 to I-95/I-495 Bridge over Ramp B	0 lanes – 0 shoulders	Mon - Fri	5 AM – 9 AM
	0 lanes – 0 shoulders	Mon - Fri	3 PM – 7 PM
	1 lane - 1 shoulder	Mon - Fri	9 AM – 3 PM
	1 lane – 1 shoulder	Mon - Fri	7 PM – 5 AM
	2 lanes – 1 shoulder	Mon - Fri	10 PM – 4 AM
I-95/I-495 from I-95/I-495 Bridge over Ramp B to VA State Line	0 lanes – 0 shoulders	Mon – Fri	5 AM – 10 PM
	1 lane – 1 shoulder	Mon - Fri	10 PM – 5 AM



VDOT Temporary Lane or Shoulder Closure Schedule for VA-4			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-95 (Inner Loop)	1 lane – 1 shoulder 1 lane – 1 shoulder 1 lane – 1 shoulder multiple lanes All lanes **	Mon – Thurs Mon – Thurs Friday Sun – Thurs Mon – Thurs	9:30 AM – 3:30 PM 9:30 PM – 5 AM 9 AM – Noon 10:30 PM – 5 AM 10:30 PM – 5 AM
I-95 (Outer Loop)	1 lane – 1 shoulder 1 lane – 1 shoulder 1 lane – 1 shoulder multiple lanes ** All lanes **	Mon – Thurs Mon – Thurs Friday Sun – Thurs	9:30 AM – 3 PM 9:30 PM – 5 AM 9:30 AM – Noon 10:30 PM – 5 A.M
Washington Street	1 lane	Mon – Fri	10:00 AM – 2 PM
Route 1	1 Lane 1 lane	Mon – Thurs Friday	9:30 AM – 3 PM 9 AM - Noon

VDOT Temporary Lane or Shoulder Closure Schedule for VA-6/7			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-95 (Inner Loop) **	1 lane – 1 shoulder 1 lane – 1 shoulder 1 lane – 1 shoulder multiple lanes all lanes **	Mon. – Thurs. Sun. – Thurs. Friday Sun. – Thurs. Sun.– Thurs.	9:30 AM – 3:30 PM 9:30 PM – 5 AM 9 AM – Noon 10:30 PM – 5 AM 10:30 PM – 5 AM
I-95 (Outer Loop) **	1 lane – 1 shoulder 1 lane – 1 shoulder 1 lane – 1 shoulder multiple lanes **	Mon. – Thurs. Sun. – Thurs. Friday Sun. – Thurs.	9:30 AM – 3 PM 9:30 PM – 5 AM 9:30 AM – Noon 10:30 PM – 5 AM
Route 1/Side Streets	1 lane 1 lane 2 lanes	Mon. – Fri. Sun. – Thurs. Sun.- Thurs.	9:30 AM – 3:30 PM 9:00 PM – 4:30 AM 9:00 PM – 4:30 AM



VDOT Temporary Lane or Shoulder Closure Schedule for VB-4			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-95 (Inner Loop) **	1 lane – 1 shoulder	Mon. – Thurs.	9:30 AM – 3:30 PM
	1 lane – 1 shoulder	Sun. – Thurs.	9:30 PM – 5 AM
	1 lane – 1 shoulder	Friday	9 AM – Noon
	multiple lanes	Sun. – Thurs.	10:30 PM – 5 AM
I-95 (Outer Loop) **	all lanes **	Sun.– Thurs.	10:30 PM – 5 AM
	1 lane – 1 shoulder	Mon. – Thurs.	9:30 AM – 3 PM
	1 lane – 1 shoulder	Sun. – Thurs.	9:30 PM – 5 AM
	1 lane – 1 shoulder	Friday	9:30 AM – Noon
Telegraph	multiple lanes **	Sun. – Thurs.	10:30 PM – 5 AM
	1 lane	Mon. – Fri.	9:30 AM – 3:30 PM
	1 lane	Sun. – Thurs.	9:00 PM – 4:30 AM
	2 lanes	Sun.- Thurs.	9:00 PM – 4:30 AM

VDOT Temporary Lane or Shoulder Closure Schedule for VB-5			
Roadway	# Lane (s) /Shoulder Can Be Closed	Day of The Week	Closure Period (Time of Day)
I-95 (Inner Loop) **	1 lane – 1 shoulder	Mon. – Thurs.	9:30 AM – 3:30 PM
	1 lane – 1 shoulder	Sun. – Thurs.	9:30 PM – 5 AM
	1 lane – 1 shoulder	Friday	9 AM – Noon
	multiple lanes	Sun. – Thurs.	10:30 PM – 5 AM
I-95 (Outer Loop) **	all lanes **	Sun. – Thurs.	10:30 PM – 5 AM
	1 lane – 1 shoulder	Mon. – Thurs.	9:30 AM – 3 PM
	1 lane – 1 shoulder	Sun. – Thurs.	9:30 PM – 5 AM
	1 lane – 1 shoulder	Friday	9:30 AM – Noon
Fairfax County	multiple lanes **	Sun. – Thurs.	10:30 PM – 5 AM
	1 lane	Mon. – Thurs.	9:30 AM – 3:30 PM
	1 lane	Friday	9:00 AM – Noon
City of Alexandria	2 lanes	Sun. – Thurs.	9:00 PM – 4:30 AM
	1 lane	Mon. – Thurs.	9:30 AM – 3:30 PM
	1 lane	Friday	9:00 AM – Noon
	2 lanes	Sun. – Thurs	9:30 AM – 3:30 PM
			No Nighttime Closures



**** Complete roadway closure to facilitate the erection or removal of overhead sign panels and structure over I-95 or to provide access into the working area for large equipment will be permitted for 20 minutes maximum between 12:00 midnight and 5:00 A.M. each Sunday through Thursday. Traffic backups must dissipate prior to implementing successive closings.**